

FINANCE COMMITTEE
September 21, 2015

The Finance Committee of the St. Clair County Board met in the County Board Conference Room. The meeting was called to order by Chairman Ken Easterley at 6:30 p.m.

Present:

Ken Easterley, Chairman
Crawford, Asst. Chairman
Lonnie Mosley
June Chartrand
John West

Members Absent

Carol Clark - Excused
Dixie Seibert - Excused

Others Present:

Debra Moore, Director of Administration
Frank Bergman, Human Resources
John Hughes, Central Services
Jackie Krummrich, Chief Auditor
Barb Hohlt, Health Department
Dale Holtmann, Scheffel – Boyle
Joseph Bustos, News Democrat

Mark Kern, Chairman SCC
Dave Lang, Data Processing
Tom Knapp, Sheriff Department
Sue Schmidt, Financial Analyst
Tom Ysursa, Attorney
John West, County Board
Herb Simmons, 9-1-1 / EMA

There were no Public Comments / Questions at this Meeting.

Upon motion by Mr. West and seconded by Mr. Mosley, it was unanimously agreed to approve the Minutes from the August 31, 2015 Meeting.

Upon motion by Ms. Chartrand and seconded by Mr. Mosley, it was unanimously agreed to approve the St. Clair County 2014 Annual Audit.

Discussion on the audit followed below:

Mr. Dale Holtmann stated there were no material findings due to fraud or error in the audit. He discussed the Management Letter and the Internal Controls. During the presentation Mr. West asked if it was because of the computers deficiency systems that some affordable Health Care information was not being recorded accurately. The answer was no. Mrs. Jackie Krummrich said that it was due to human error because of that being a new process. Chairman Kern added it is just the nature of performing new tasks.

Mr. Holtmann reminded the Committee of the GASB rules that will require reporting of pension liability, he also suggested SCC consider a floating employee pool to address part time staff needs to save money. He recommended succession planning for key positions and stressed the importance of all federal grants being reported to the Auditor's Office and clearly monitored. Mrs. Sue Schmidt provided a detail discussion on the County's net position as presented in the audit.

Upon motion by Mr. Mosley and seconded by Mr. West, it was unanimously agreed to approve the St. Clair County Linguistic and Cultural Competency Plan.

Upon motion by Mr. West and seconded by Ms. Chartrand, it was unanimously agreed to the bid for Data Processing Power Edge Server.

Upon motion by Mr. Mosley and seconded by Mr. Crawford, it was unanimously agreed to approve the Purchasing Department request presented by Mr. John Hughes for (4) new copiers.

Upon motion by Mr. West and seconded by Mr. Mosley, it was unanimously agreed to approve the Ordinance amending Chapter 19, Article VI "Water Supply Code" of the Revised Code of Ordinances of St. Clair County.

Upon motion by Ms. Chartrand and seconded by Mr. Crawford, it was unanimously agreed to approve the following transfers:

<u>From:</u>		<u>To:</u>	
a)	<u>Human Resources</u> 100-1010-62100-05 Travel – Other 347.00	a)	<u>Human Resources</u> 268-2680-61020 Training 347.00
b)	<u>County Clerk</u> 100-1065-60100 Payroll Full Time 6,000.00	b)	<u>County Clerk</u> 100-1065-60110 Payroll Part Time 6,000.00

Upon motion by Mr. Mosley and seconded by Ms. Chartrand, it was unanimously agreed to receive and place on file the Treasurer's Monthly Report and Funds Invested.

Upon motion by Mr. Mosley and seconded by Ms. Chartrand, it was unanimously agreed to receive and place on file the Expense Claims-Claims subcommittee Reports.

Upon motion by Mr. Crawford and seconded by Mr. Mosley, it was unanimously agreed to enter into Executive Session at 7:05 p.m. for a General Liability Case.

Upon motion by Mr. West and seconded by Ms. Chartrand, it was unanimously agreed to Return to Open Session from Executive Session.

Upon motion by Mr. Crawford and seconded by Ms. Chartrand, it was unanimously agreed to approve the Settlement as discussed in Executive Session.

Upon motion by Mr. West and seconded by Ms. Chartrand, it was unanimously agreed to adjourn at 7:35 p.m.

Respectfully Submitted

Debra Moore, Director of Administration
St. Clair County

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